Job Description

Job Title	Volleyball Club Coach
Department	Sport and Active Lifestyle
HR Ref No.	3523-26
Role Code	
Salary	£25ph (max of £2100 per year)
Base location	Exton Park
Reports to	Sport Development Team
Direct reports	-
Date created	July 2026

Job purpose

Sport and Active Lifestyle is responsible for all sporting activities services at the University of Chester including the management of all sporting facilities, sports' clubs, Active Chester and Active Wellbeing.

The department is looking to appoint qualified coaches:

- To coach university sport clubs
- To follow the sportCHESTER coaches code of conduct
- To have regular contact with the Sport Development team

Contracts will run from October-December, then January-March, covering 21 weeks over this period.

Key duties and responsibilities

- To lead and deliver structured coaching sessions to all members of the club, being inclusive of all abilities
- To work collaboratively with club captains and committee members
- To follow the sportCHESTER coaches code of conduct
- To act in a professional manner as expected of a sports' coach
- To hold as a minimum Level 2 coaching qualification in the relevant sport
- To undertake a DBS prior to commencement
- To complete university safeguarding training

- In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

General duties

- To uphold and comply with all University's policies and procedures, including those relating to:
    - Equality, diversity and inclusion
    - Health and safety
    - Data protection and IT security
    - Safeguarding
    - Sustainability

- To support the creation of a culture that is highly performance focused and built on a foundation of fairness, diversity, belonging and inclusivity.

Person Specification

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The person specification details the qualifications, skills, experience or other attributes needed to perform the job.

Essential criteria are those, without which, a candidate would not be able to do the job. Applicants who do not clearly demonstrate in their application that they possess the essential criteria will normally be rejected at the shortlisting stage.

Desirable criteria are those that would be useful for the candidate to possess and will be considered when more than one applicant meets the essential requirements.

Methods of assessment:
A = Application Form**, I** = Interview/Assessment Tests**, P** = Pre-Employment Checks

Selection Criteria	Essential (E) or Desirable (D)	Assessed via
QUALIFICATIONS		
To hold a Level 2 coaching qualification (minimum) in the relevant sport	E	A/I
Possess a Safeguarding and Protecting Children in Sport certificate	E	A/I
First Aid Qualification	D	A/I
KNOWLEDGE AND EXPERIENCE		
Knowledge of the relevant sport	E	A/I
Played/competed in the relevant sport to a minimum of club level	D	A/I
Experience of working with young adults	E	A/I
SKILLS AND PERSONAL ATTRIBUTES		
Excellent communication and interpersonal skills	E	A/I
Excellent motivational skills	E	A/I
Ability to plan, develop and deliver coaching sessions to meet the need of the participant	E	A/I
Ability to work effectively when alone and unsupervised	E	A/I